

Royal Canadian Legion Branch #71

Annual General Meeting March 11, 2024

1. Call to Order. By Comrade Marius Hoofd at 7:01 pm in the Veterans Hall.
2. Roll: 5 executive and 6 members.
3. Opening Ceremony. Conducted with recognition of passing of Comrades.
4. Minutes of the last Annual General Meeting: Comrade Elizabeth Carlow moved the adoption of the 2023 Annual General Meeting minutes as circulated.
Seconded by Comrade Mary-Lou Flegel. **Motion Carried**
5. Old Business & Business Arising from the Minutes
 - a. None
6. New Business
 - a. President's Annual Report – Comrade Marius Hoofd read his overview of the year, with a welcome to the New Executive and a Thank you to Comrade Brian Pilatzke. The complete address is enclosed.
 - b. Audit – Comrade Ken Carlow reported that on February 18th, 2024, Comrades Bev Dearin, Audrey Mantyka and Thora Casey met to do the Internal Audit. We wish to thank them for their time and efforts. The report is very long so a link will be available in the members section of the Branch website for those who wish to review at the Audit. Comrade Ken Carlow stated if there are any concerns he is available to answer questions. Comrade Ken Carlow moved to accept the Internal Audit as presented, seconded by Comrade Lyla Bossenberry. **Motion Carried**
 - c. 2023 Year-end Financial Statement – Comrade Ken Carlow reported that the Year-end Statement and documents have been reviewed by the Executive and the Audit Committee. Ken encouraged members to take a copy home to review them and again if there were any questions just to ask at any time. There is also a copy enclosed with the minutes and available on the bulletin board by the book sharing library. Comrade Ken Carlow moved to accept the Year End Financial Statement seconded by Comrade Kathy McNeil. **Motion Carried**

- d. 2024 Budgets - Comrade Ken Carlow presented the Budgets for 2024, updated as of March 11th, 2024.
 - i. Poppy Fund Budget – No real surprises with the Budget. The Poppy Fund Balance should be brought down some by the end of September before the next Campaign. Comrade Ken Carlow moved to accept the Poppy Fund Budget as presented, seconded by Comrade Tom MacNeil. **Motion Carried**
 - ii. Gaming Budget – This Budget needs to have a zero balance. At the end of the year, it is drawn down to have \$1,000 for the start of the new year. Revenues and Expenses match up well. Comrade Ken Carlow moved to accept the Gaming Budget as presented, seconded by Comrade Mary-Lou Flegel. **Motion Carried**
 - iii. General Budget – The first page of the Budget is Revenue. Comrade Ken Carlow talked about the expected increase in Revenue due to membership increasing and the patio in operation. The second page is Expenses, the numbers reflect the individually approved maintenance projects at the General meetings. As well there is \$23,000 in donations, including 2 scholarships. There was a question about a \$3,000 amount for Bank Fees, Ken mentioned that the fee was for the credit card machine. Comrade Ken Carlow moved to accept the General Budget as presented, seconded by Comrade Lyla Bossenberry. **Motion Carried**
 - iv. Market Budget – Market revenue is estimated to be \$38,000 this year, with \$8,000 in market expenditure, that leaves about \$30,000 to go out for donations, and leaving the Branch with \$5,000. At the end of the year, the balance should be zero. Comrade Ken Carlow moved to accept the Market Budget as presented, seconded by Comrade Kathy McNeil. **Motion Carried**

The numbers are rounded and will be checked throughout the year and changed if need be at a General meeting.

- 7. General Welfare – Will be covered at the General Meeting.
- 8. Adjournment – Motion to adjourn is postponed until the end of the General Meeting.

Respectfully Submitted

original signed by
Elizabeth Carlow
Branch Secretary

Approved

original signed by
Marius Hoofd
Branch President