

# Royal Canadian Legion Branch #71

## Executive Meeting March 30, 2026

1. Call to Order by Comrade Chris Farthing at 6:30 pm at the Branch.
2. Present: Chris Farthing, Marius Hoofd, Tom Southon, Liam McElhinney, Ken Carlow, and Elizabeth Carlow. Absent: Jennifer Lindal Observers: None
3. Minutes: Comrade Elizabeth Carlow moved adoption of the February 2026 Executive minutes as emailed, seconded by Comrade Ken Carlow. **Motion Carried**

Going forward, Elizabeth suggested that the Executive Meeting minutes be sent on the months that we only have 1 meeting (the Executive Meeting).

4. Correspondence: Correspondence will be presented at the General Meeting.
5. Reports:

- a. Financial – Bank Balance Report to March 31, 2025, will be presented at the General Meeting at 7:30 pm. Comrade Ken Carlow talked about a few items for the AGM; there was some discussion.

Comrade Ken Carlow moved to recommend General Membership approval of the Internal Audit, seconded by Comrade Tom Southon. **Motion Carried**

Comrade Ken Carlow moved to recommend General Membership approval of the 2025 Financial Statement, second by Comrade Liam McElhinney. **Motion Carried**

Comrade Ken Carlow moved to recommend General Membership approval of the three Budgets, seconded by Comrade Marius Hoofd. **Motion Carried**

- b. Committees: Only if necessary

- i) Club – Comrade Chris Farthing is working on a couple of items; To the next Executive meeting Chris will bring a recommendation for a Bar Manager that can take over some of the duties, like inventory. Staff will remain an Executive decision. The new Draft House Rules are not complete, meeting is set for April 23<sup>rd</sup> at 7 pm, those interested to attend. A new restaurant in Radium called “Goat Street” has some tables that might be worth having a better look at.

- ii) Ways & Means and Volunteers

- Fundraising, Catering, Volunteers, Farmers & Artists Market. Legion market Rentals, Meat Draw

- iii) Membership

- iv) Sports

- v) Honors & Awards

- vi) Building Maintenance

- vii) Poppy
- viii) Banner Program
- ix) Youth and Cadets
- x) Scholarship

c. Service Officer

6. Old Business & Business Arising from the Minutes

- a. Centennial Medal – Comrade Howie Williams would like to be able to give out some kind of recognition to Veterans, spouses and other community members that he visits weekly. After discussion, Comrade Marius Hoofd moved to purchase 100-year pins for this work, seconded by Comrade Tom Southon. **Motion Carried**

7. New Business

- a. Governance – Comrade Chris Farthing reported that part of the Vice-President role is Governance, this includes By-laws, and Organization roles,(terms of reference). The By-laws need to go to a General meeting in a Notice of Motion for May's meeting. The terms of reference will be approved by the Executive.
- b. Comrade Tom Southon reported that the Columbia Valley Rockies at their annual awards banquet gives out a community award. Tom would like to have that award be called the Royal Canadian Legion Br 71 Community Award. After some discussion Comrade Tom Southon moved the award name, seconded by Comrade Marius Hoofd. **Motion Carried**
- c. Deputy Zone – Comrade Ken Carlow mentioned that as Deputy Zone Officer, Ken went to Cranbrook Branch to do the Official visit. A couple of items came to attention that we are lacking in our Branch: A Business Plan – 3-5 years, for example what is the plan for the Courtesy van. Code of Ethics – the document that Command wants us to sign is not clear. Comrade Chris Farthing will work on a draft for our Branch Code of Ethics, that we can sign and send to Command
- d. Good Friday – Are we open or closed? There has been no advertising for us to be closed, and 71 Eatery is prepared to be open. After some discussion, the Executive decided to keep the Branch open on Good Friday.

8. General Welfare of the Branch

- a. The Executive will meet on Monday, April 27<sup>th</sup> at 7:00 pm.

9. Adjournment – A short break before the General Meeting. Adjournment at the end of the General Meeting.

Respectfully Submitted

Approved

*Original is signed*

*Original is signed*

Elizabeth Carlow  
Branch Secretary

Chris Farthing  
Branch Vice President

**FOR INFORMATION ONLY**